

Sign Permit Application Submittal Requirements

Determine Zoning: _____ The following example calculations are for a sign in a C2 zone. Below is a list of the more commonly requested commercial sign formulas. For other zone calculations, please contact Planning staff.	
New Sign Square Footage: (per individual sign)	Building _____ Monument _____ Freestanding _____ Special Freestanding _____
Sign Calculations to be Based On: (check one)	<input type="checkbox"/> Site Frontage <input type="checkbox"/> Building Frontage <input type="checkbox"/> Ground Floor Area
Total sign area allowed to be calculated using: (i.e.): C2=2.5 sq. ft. of sign area per 1 linear foot of business frontage	
Show Calculations: (i.e.): $C2 = (2.5)(x \text{ linear ft of business frontage}) = \text{Allowed square feet of sign area}$	
Square Footage of Existing Signage: (Show breakdown by business if using site frontage)	
Description of Exterior Surface Materials of Existing Building:	
Type of Illumination:	<input type="checkbox"/> None <input type="checkbox"/> Internal <input type="checkbox"/> Indirect <input type="checkbox"/> Halo <input type="checkbox"/> Other :
Percent Opaque:	
Percentage of Sign Area Used by Logo:	

Site Plan Must Include:

- Dimensions of sign(s) from property lines, driveways, buildings, and location of sign relating to any control area for safe sighting.
- Identification of tenant space or building area on which the sign calculations are based
- Location and separation distance of any existing non-building signs from any proposed freestanding or monument signs

Other Requirements:

- Electrical Plans/Load Calculations and Specifications
- Structural Plans, Calculations, and Specifications
- Two Sets of Colored Elevations
- Architectural Plans with Dimensions and Specifications
- Two Sets of Photographs of Existing Building (for all freestanding and monument sign permit applications)
- If sign is within the control area for safe sighting, see SMC 20.56.170 (E)(4), a safe sighting analysis wet stamped by a Nevada Licensed Engineer is required.

Remember:

- Plans must be in ink and legible
- Two sets of plans must be submitted.
- All structural calculations and plans for signs 8' in height or greater must be wet stamped by a Nevada registered engineer

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|---------------------------------|---|
| C1 Commercial | Larger of: (a) 2 sq ft for each linear foot of allowable business frontage, or
(b) 1 sq ft for each linear foot of site frontage |
| C2 Commercial | Larger of: (a) 2.5 sq ft for each linear foot of allowable business frontage, or
(b) 1 sq ft for each linear foot of site frontage |
| TC Commercial | Larger of: (a) 8 sq ft for each linear foot of allowable business frontage, or
(b) 1 sq ft for each linear foot of site frontage |
| IC Industrial &
I Industrial | Larger of: (a) 1 sq ft for each linear foot of site frontage up to 128 sq ft., or
(b) sum of 1% of the first 20,000 sq ft of building ground floor area, plus
.5% of next 30,000 sq ft of building ground floor area, plus
.25% of all sq ft over 50,000 sq ft ground floor area |

Any information that does not fit on this sheet MUST be attached to this permit application

Number of additional sheets included: _____

_____ *initials*