



October 27, 2009

Dear Parent:

There has been a lot of information in the news lately on the H1N1 Flu. The City of Sparks Parks and Recreation Department has been preparing for possible H1N1 outbreak(s) and we want you to know keeping your children safe and healthy is our always our number one priority.

Below is the City of Sparks Parks and Recreation Department policy regarding H1N1 (Swine Flu) and any other communicable condition (i.e.; chicken pox, lice, seasonal flu). We ask you to please consider and follow the procedures below if your child is a participant in ANY of our recreation programs. Again these procedures are in place to stop the spread of the flu and protect our community:

- If your child displays symptoms while in our program, you will be contacted and expected/required to pick up your child immediately.
- If the school your child attends closes due to H1N1, our Kid Konnection (Before and After School) program will be cancelled at that site until the school reopens.
- If your child experiences flu-like symptoms, be sure to keep your child home until he/she has been fever free for 24 hours without fever reducing medications.
- If your child's school is closed and your child is not exhibiting symptoms, your child may not attend any of our other programs offered. This is to minimize the spread of H1N1 for the health and safety of others.
- If your child becomes ill or you become aware of a potential exposure to H1N1, please notify our office immediately at 775.353.2376. Be sure to inform our staff which program(s) your child is enrolled/participating in so we can inform the other participants. In return, our staff will inform you of any potential exposure by phone and/or written notice.
- If your child has a sibling in Middle School or High School and that school is closed, please inform our office of the potential exposure to your child attending elementary school.
- As always, encourage frequent hand washing and covering the cough/sneeze.

Your cooperation is appreciated. Together we can keep our community healthy through this flu season. If you have any questions or concerns, our office hours are 7:30 a.m. to 5:30 p.m. Mondays through Thursdays. Our main office phone number is 775.353.2376, our fax is 775.353.2401 or you can email us at recinfo@cityofsparks.us.

Sincerely,

A handwritten signature in cursive script that reads "Tracy L. Domingues".

Tracy L. Domingues
Recreation Superintendent